

Minutes of Bingley Medical Practice PPG - AGM 13th May 2019

| Agenda Items | Minutes | Outcome/Action |
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| <p>Apologies and Welcome</p> | <p>Present: Jill Wadsworth Chairman Michelle Beaumont Secretary, Carey Dawson practice manager, Norma Bartle, Pam James, Dave Rowlinson, Margaret Tetley, Charlotte Hamilton, Pam Vinnicombe, Kathie Naylor, John Naylor, Lynn Asquith, Gill Blamires, Gabrielle Foy.</p> <p>Apologies: Ian Hodgson, David Child, Sue Johnstone</p> <p>No Apologies received: Jean Gallagher, Ophelia Lightowler, Jessica Prance, Emma Oates, and Nadia Long.</p> | <p>Jill to contact Ophelia, Jessica, Emma and Nadia to see if they wish to remain on the PPG</p> |
| <p>Welcome given by Jill Wadsworth Chair.</p> | <p>Hello and welcome my name is Jill Wadsworth and I am the Chairperson of the PPG (Patient Group). I would like to thank all of you here tonight for coming to our AGM/</p> | |
| <p>Guest Speaker</p> <p>Gabrielle Foy, RN</p> <p>Senior Practice Nurse.</p> | <p>Gave a very informative talk regarding the many vaccinations available at the practice. She explained at what age certain vaccines were given. She also went on to explain new vaccines and how they prevents mass outbreak of disease. The flu injection given to young children also works at preventing Grandparents and older members of the family being passed the flu from school/nursery</p> <p>Jill thanked her and asked if she would speak again in the future to other groups.</p> | <p>Vaccination information and advice to be included in the next newsletter</p> |

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| <p>Speech by the Chairperson</p> <p>Jill Wadsworth</p> | <p>Good evening everyone!</p> <p>It's so nice to see so many familiar faces here tonight supporting the patients of Bingley Medical Practice. This is now my third year and perhaps my final year as chair of the PPG. During my time. We have become such a fantastic team and achieved so much.</p> <ul style="list-style-type: none"> • <u>Baby feeding room</u> – a meeting took place last week with Dr Rachael Huggins whose specialism is Breast is best. With Norma Bartle and myself to see if we could improve on the facilities that we have set up in one of our self-care rooms. The outcome of the meeting is that we display positive posters in the room and make a point of Breast feeding week 17th June in the waiting area. • <u>Curtains for self-care room.</u> The others were so tatty and dirty. • Open negotiations regarding <u>the reopening of the café</u> – I've sent in a Business plan to the CCG proposing the reopening of the café. I've also been in talks with Gill Blamires who is the Self-care Champion by Community Action Group, she wishes to use the area (not the kitchen) as a meeting place for self-help groups. Her focus is to target the frail, lonely and the isolated members of the public. She would like our help and ideas. • <u>Won Grassroots giving monies of £500</u> from the Skipton Building Society and we spent that money on the TV/Monitor which is now waiting impatiently in the Reception area to be used. The PPG are very frustrated that it's taking so long to organise the software for the TV! • <u>Produced 3 professional Newsletters</u> • <u>'Took on' the CCG regarding Extended Access</u> – we may have lost | |
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| | <p>the argument but we certainly let the CCG know our PPGs exists</p> <p><u>Extended hours</u> will continue after the initial extension from March to July is now going to be extended indefinitely but only until 8-00pm.</p> <p><u>Extended access</u> – its been proven that the patients do not want to see a GP at Shipley out-of-hours. Therefore, in the new arrangements a spoke hub will be at BMP at least one night a week. The T's are yet to be crossed and I's dotted but it would seem that we have won the argument!!!</p> <p>We also:</p> <ol style="list-style-type: none"> 1. Helped host the Primary Care Home, which is now called Community Partnerships, drop-in clinic twice. 2. Helped host the carers drop-in coffee morning 3. Helped with the flu clinics <p>No achievements to date would have been possible without the help and support of our active committee, dedicated members, and of course our Practice manager Carey Dowson. I wish to thank everyone for your continuing support and commitment to the patients of Bingley Medical Practice.</p> | |
| Minutes of the last AGM: 14 May 2018 | Passed | |
| Matters arising from the minutes | None | |
| Election of the PPG Committee from May | Jill Wadsworth (Chair), Michelle Beaumont (Secretary), Carey Dawson (Practice Manager), Norma Bartle, Pam James, Dave Rowlinson, Margaret | |

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| 2019 to May 2020 | Tetley, Charlotte Hamilton, Pam Vinnicombe, Kathie Naylor, John Naylor, Lynn Asquith, Ian Hodgson, David Child, and Sue Johnstone. | |
| Election of member onto the Executive Meeting | Pam James | |
| Retirement of previous Chairperson | Kathy Naylor resigned and was presented with flowers from the PPG. Carey thanked her for all her hard work. | |
| Introduction of Self-Care Champion | Gill Blamires was introduced – Her role is Community action self-care champion. Her role is a link between the practice and the community & the care within the community. She stated how well she had been received. She will be in the café the third Thursday of every month to signpost patients. | |
| A.O.B | Lynn Asquith - "Is it a week for a telephone appointment at this practice?" Extended access and extended hours | To be discussed at the next meeting To be discussed at the next meeting |
| Date of next AGM | Monday 11 th May 2020 | |