

**Minutes of Bingley Medical Practice  
Patients Participation Group  
Monday 11th March 2019**

<b>Agenda Items</b>	<b>Minutes</b>	<b>Outcome/Action</b>
<b>Apologies and Welcome</b>	<p><b>Present:</b> Jill Wadsworth (Chair), Ian Hodgson (Vice Chair) Norma Bartle, Dave Rowlinson, Michelle Beaumont (Secretary) Pam Vinnicombe, David Child, Carey Dowson (Practice Manager) Lynn Asquith, Kathie Naylor, Margaret Tetley, Charlotte Hamilton, Sue Johnstone</p> <p><b>Apologies:</b> Pam James</p>	
<b>Minutes of Last Meeting</b>	Minutes of Monday 12th November 2018 Approved.	
<b>AGM</b>	13th May 2019	
<b>Governor Retirement</b>	<p>David Childs Will retire as the Governor at the Airedale Hospital Foundation Trust at the end of May. There will be a meeting held at Canalside on 19th March at 2.30 until 3.30 Re. information about the role of being a governor at Airedale hospital or he is asking for people who are interested in being elected for the position of Governor to contact either himself or the hospital.</p> <p>Dauids contact details are - Email. <a href="mailto:dchilds@mail.com">dchilds@mail.com</a> tel: 01274 510 362</p>	David has left leaflets explaining the role of a Governor in reception for anyone who is interested.
<b>TV Screen</b>	<p>Ian Hodgson - Carey has appointed a professional to put together the information for the memory sticks.</p> <p>The idea that Carey has put forward is that people from the PPG. &amp; GP's should meet together to make contributions towards what should be included on the</p>	

	<p>memory sticks for the information screens and that it is done in a professional manner.</p> <p>The target dates are 18th April</p>	
<p><b><u>Practice Report</u></b> Carey Dowson</p>	<p>Carey Thanked the PPG for a very professional and well put together newsletter and thanked everyone for doing such a great job.</p> <p>The practice will continue with extended hours until July, Monday evening will continue until then. After July with our new GP. Contracts Our practice partners would like extended access at our practice, however these are early negotiations and Carey will keep the PPG informed</p> <p>David asked Carey how many new GP's had been taken on by the practice? Carey stated that every 4 months a new trainee and a new registrar starts at the practice.</p> <p>Thank you to Dave Rowlinson for putting together the rota for the training and recruitment for the training sessions.</p>	
<p><b>Newsletter</b></p>	<p>Jill asked members of the PPG for ideas for the summer newsletter, a couple of things that are to be put in are to - Publicise the fact that patients are able to book double appointments and Ian Hodgson is to shadow a day in the life of a practice nurse and write a report for the newsletter.</p>	

<b>Community Partnership</b>	is now a representative of the community partnership which has representatives in everyone in the community which includes care and medical support in their homes that patients in the community may require.	
<b>Survey.</b>	<p>The survey results were discussed and were mainly favourable, however it was felt that we should bring up the fact that GP's could perhaps notify patients regarding test results, even if they are normal.</p> <p>David commented about patients leaving Springfield and requesting to be a patient at our practice. Jill stated that many of these were patients who constantly leave and go to different practices and that they were known to the practices. Patients should be making it known at the time of booking appointments that they require appointments or bring someone with them to interpret for them.</p> <p>Thanks to Margaret and Jill for putting the results together</p>	
<b>AGM</b>	The format of the AGM will continue to be as a public meeting, but with the venue will now be held in the meeting room upstairs. Signs will be put up in the waiting area advertising the meeting and on the night we will encourage them to join us upstairs.	
<b>SPEAKERS</b>	We will ask one of the nurses to come and give a talk to the PPG Jill asked Norma if she would take on the responsibility for booking future speakers	
<b>A.O.B</b>	Lynn Asquith asked if it was true that the bus route that passes by the surgery has changed Jill is to contact the bus company to check and if it has then she will ask the practice to contact to take this up with them.	

	Jill gave everyone her email address	
	Meeting closed 7.40 pm	