**Minutes of Bingley Medical Practice**

**Patients Participation Group**

**Monday 9th September 2019**

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| **Agenda Items** | **Minutes** | **Outcome/Action** |
| **Apologies and Welcome** | **Present:**Jill Wadsworth (Chair), Ian Hodgson (Vice Chair) Michelle Beaumont (Secretary), Carey Dowson (Practice Manager) Norma Bartle, Dave Rowlinson, David Child, Pam James, Pam Vinnicombe, Lynn Asquith Sue Johnstone**Apologies:** Margaret Tetley, Sue Johnstone. |  |

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| **Minutes of the last meeting** | Minutes from Mon 8Th July Passed |   |

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| **Matters arising from the Minutes** |  None |  |
| **Telephone system** | Carey stated that there had been an issue with the telephone system, but that they are working hard at getting things rectified. | Carey dealing with this  |
|  **Practice Report** | **New GP** - There is a new GP Dr Phillipa Knaggs, who specialises in palliative care. Flue Clinics - The dates for the vaccines will be in October, dates to be arranged the vaccines are on order, however only one of the vaccines will be available to begin with. **Newsletter -** Carey stated that he thought that the Newsletter was excellent and very well put together. The PPG agreed with his also. Dr Greenhorn is to submit an article re – Carers resource for the next addition, Norma to write a humorous article about the flu clinics. Charlotte has agreed to shadow Louise regarding her involvement with the medical students for the next Newsletter **Hub** – Carey has raised the question with the CCG that we want a Hub at Canalside. He said that its still in early consultation but we are much nearer than we were initially prior to the PPG’s involvement. **e-consultations** - Q & A In conjunction with triage is being trialled from tomorrow. A patient will be able to complete a questionnaire on-line about their symptoms and this will be submitted to a GP at the practice. The system will be looked at twice per day. And the patient will either be given an appointment that day, with a specialist GP at the next available appointment or a prescription made out. It is hoped that this will cut down appointments given that day to patients with on-going conditions. **The telephone messaging sys**tem is being up graded and Dr Jackson now speaks on this and explains why the receptionist have to ask a series of questions. | Carey to speak to the CCG |
| **Bingley Bubble** | Jill attended the last meeting of the BBPPG and reported that Baildon PPG have all resigned on mass – Wilsden are floundering and they have a new practice manager starting this coming week. Springfield’s manager is seriously ill and no representation from Oakglan. Our PPG has attended all the living well events and ha done a phenomenal amount of work providing refreshments. Jill stated that she felt the organisers of the events didn’t appreciate the amount of work and expense this costs. She has asked Carey to make this clear at the next PCH Meeting and also asked if an amount could be set for the funding of refreshments. The next Living Well event is on 11th October, Mornington Rd – Project champion needs to push this and get the events promoted. | Carey to report on Jill’s behalf at the next PCH Meeting |
| **Café and the use of the building** | Café – No movement with the proposals for the café with the CCG – Jill asked Carey if he could send an e-mail to follow this up.Norma raised the issue that the building was becoming empty due to the colossal rents that groups were unable to fund. She mentioned the ‘Feel Good Group’ as an example who now use Mornington Rd Church. She said it was scandalous that a ‘Health Centre’ was not being used for health related activities. Many on the committee agreed with her suggesting that we should go to the paper to tell them that all the groups are having to leave the building and use other venues due to such extortionate fees being charged by the landlords when we have such a brilliant propose built building –In some cases ie the café area its rent is already being paid to the landlords, yet we are not allowed to use it!!!!!Ian stated that we need all the facts from Carey in order to move forward our proposal that we involve the media. He said it is our role is to give a response after being given the info from the landlord & Carey then we would have to go to CCG then we would have to go the press – as we are independent.  | Carey to send e-mail to CCGIan to oversee things regarding the landlords and make sure that we have a clear & concise plan of action |
| **A.O.B.**Date and Time of the Next Meetings .  | Lynne raised the issue of Ivy growing all around the building which could cause damage. Carey said the gardeners are contracted by the landlord and therefore it wasn’t an issue for BMP.Young people and recruitment to be discussed at the next meeting.Meeting closed 7.00 pm Next Executive Meetings 7th October 2019 and 4th November 2019Next full PPG Meeting 11th November 2019 at Canalside 6-30pm |  |